

SCA Society Updates

SCE / SCS School Councils

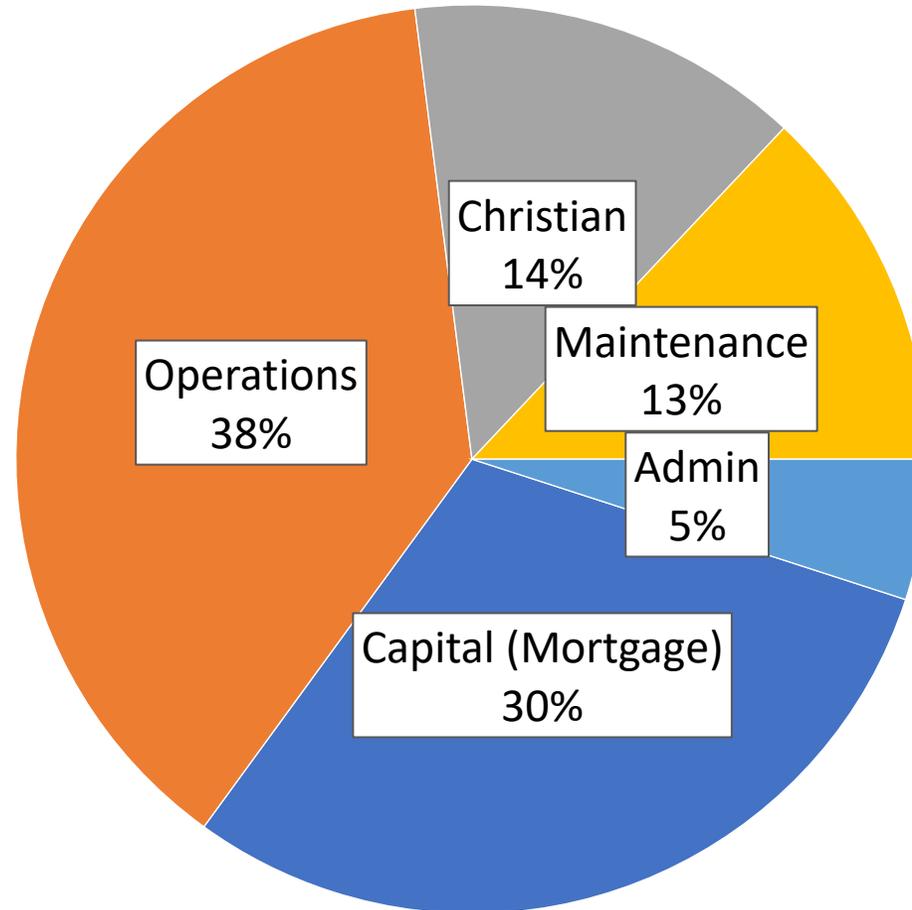
March 2022



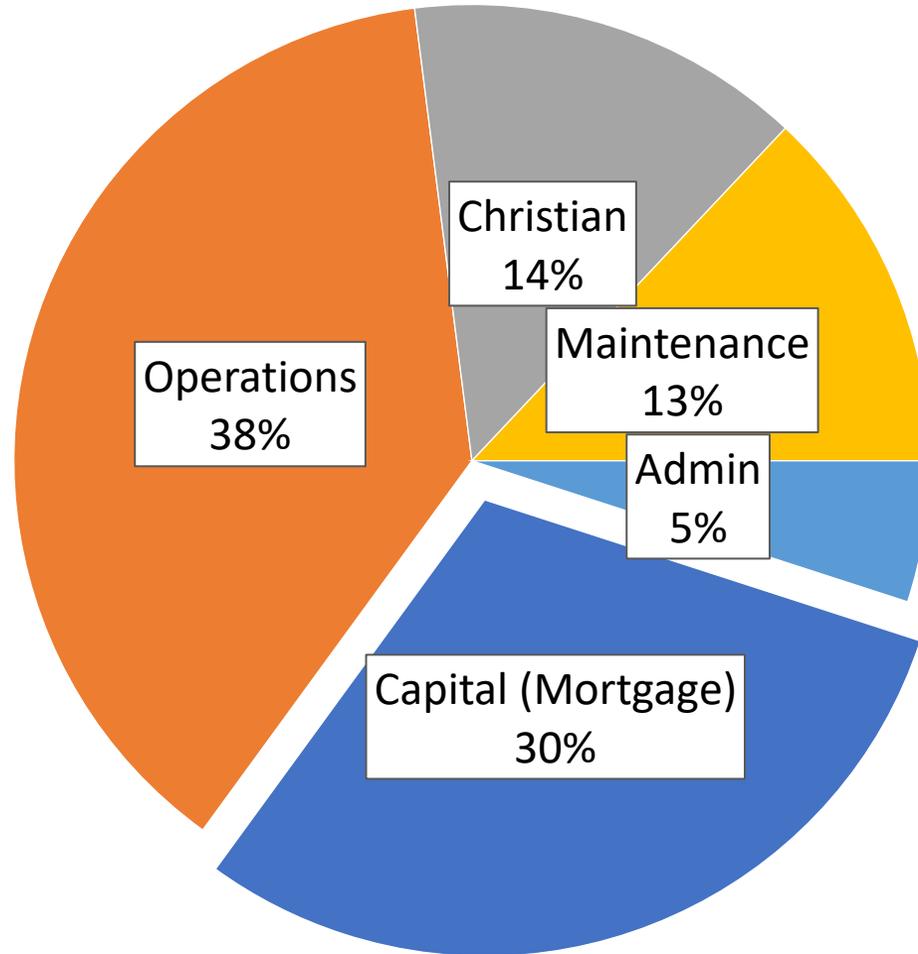
What we'll talk about today

- Completed capital projects
- Maintenance costs (MRF)
- Parent survey results
- Are Society fees optional?
- Arrears Policy

Annual Costs % for SCA Alternative Program



Annual Costs % for SCA Alternative Program



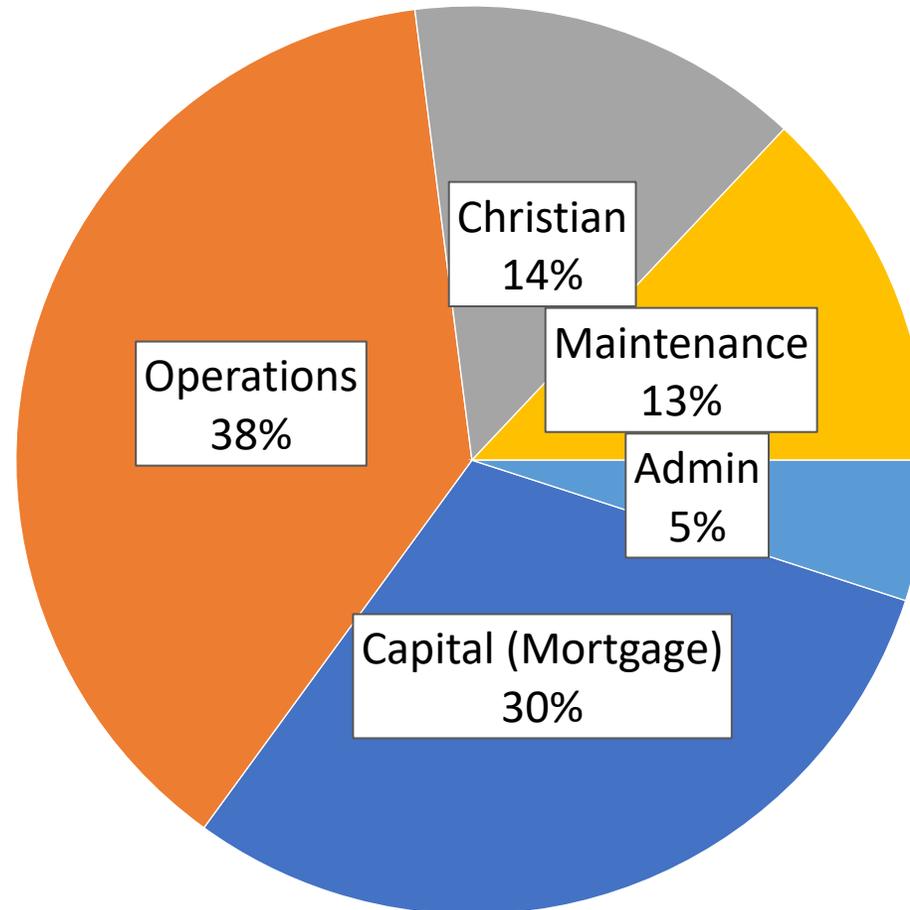
Capital Costs

- In previous years a percentage of parent fees went towards Capital savings
- In the new agreement, no part of parent fees goes towards Capital savings
- Next slide shows where Capital savings from previous years has been spent

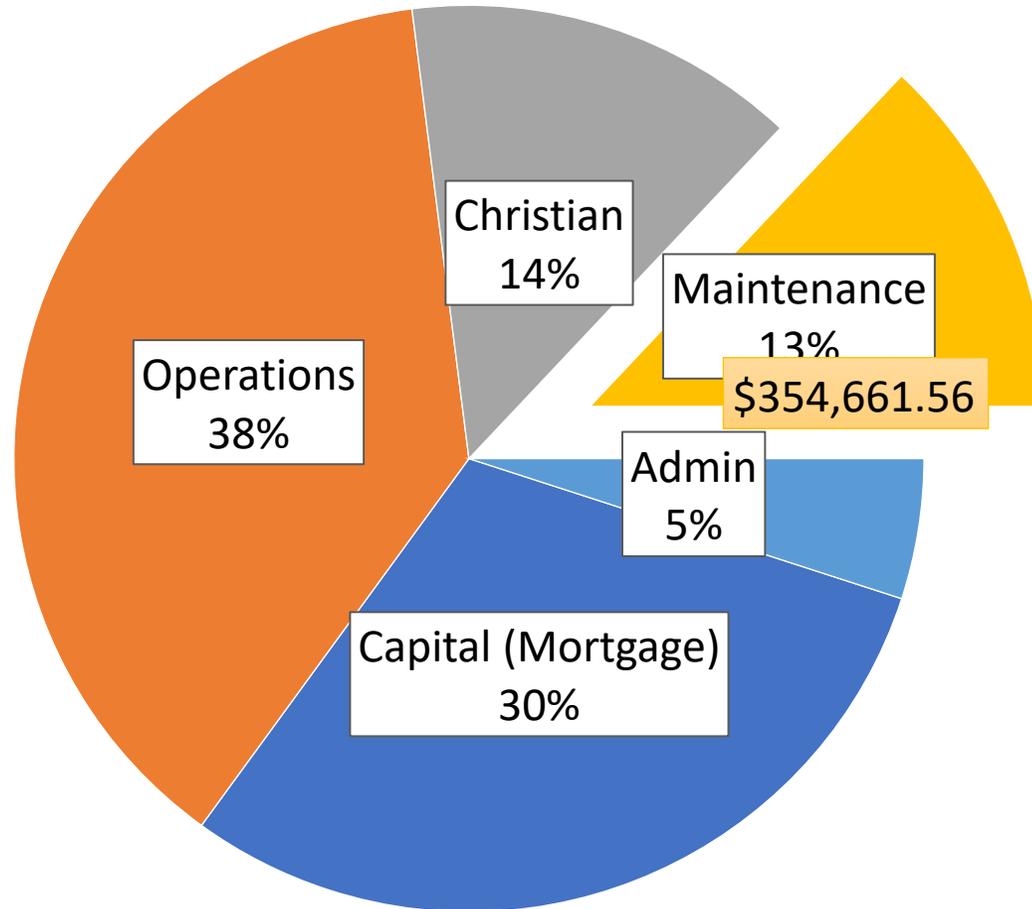
Capital Costs for 2021 & 2022

Strathcona Christian Academy			Capital		
Year	SCA	Item	Estimate	Total To Date	Fiscal Contribution
2021	SCE	SCE Playground Expansion	\$ 275,000	\$ 277,292	\$ 277,292
2021	SCS	SCS North Gym Refurbishment	\$ 85,000	\$ 74,726	\$ 61,181
2021 Total			\$ 360,000	\$ 352,018	\$ 338,473
2022	SCE	Hillshire Development Fence	\$ 100,000	\$ 23,649	\$ 23,649
2022	SCE	Metal cladding and trim (wind damage, rain screen)	\$ 15,625	\$ 16,016	\$ 16,016
2022	SCS	SCS CAT6 cabling	\$ 40,000	\$ 33,616	\$ 33,616
2022	SCS	SCS North Gym Refurbishment	\$ 85,000	\$ 74,726	\$ 13,545
2022 Total			\$ 240,625	\$ 148,007	\$ 86,825

Annual Costs % for SCA Alternative Program



Annual Costs % for SCA Alternative Program



SCA Annual MRF (Maintenance Reserve Fund)

- SCA MRF is the annual maintenance contribution
- SPAC works with different professionals to determine life cycle and replacement options for various building items.
- MRF contributions are set to meet the future planned replacements.
- New agreement includes process for Society to be part of maintenance discussions and incorporate feedback with school councils

MRF Costs for 2021

(Sept 20-Aug 21)

Year	SCA	Item	Estimate	Total To Date	Fiscal Contribution
2021	SCE	SCE Landscaping (around building)	\$ 20,000	\$ 18,608	\$ 18,608
2021	SCE	SCE Parking Lot Lines	\$ 1,500	\$ 1,745	\$ 1,745
2021	SCE	SCE Perimeter Fence	\$ 7,500	\$ -	\$ -
2021	SCE	SCE Window Resealing	\$ 15,611	\$ 15,239	\$ 15,239
2021	SCS	Bike Rack and Pad	\$ 9,000	\$ 7,863	\$ 7,863
2021	SCS	Carpet replacement Offices and Music Room	\$ 38,000	\$ 41,857	\$ 22,557
2021	SCS	Finish rooms 242-248, roof from FY2020, Science room	\$ -	\$ 25,850	\$ 17,098
2021	SCS	Library/Washroom Abatement	\$ 25,000	\$ 46,930	\$ 46,930
2021	SCS	North Gym Repaint	\$ 17,000	\$ 15,252	\$ 15,252
2021	SCS	Parking Lot Lines (Main Campus)	\$ 5,000	\$ 6,829	\$ 6,829
2021	SCS	Roof Section 16-17 SBS replacement	\$ 103,000	\$ 101,960	\$ 101,960
2021	SCS	Roof Section 21 and Air Exchanger 1011	\$ 180,000	\$ 125,801	\$ 125,801
2021	SCS	Staff Room Remodel	\$ -	\$ -	\$ -
2021 Total			\$ 421,611	\$ 407,934	\$ 379,883

MRF Costs for 2022

(Sept 21-Aug 22)

2022 SCE	Fence Area Re-grading and Sod	\$ 20,000	\$ -	\$ 20,000
2022 SCE	Heat Trace Downspouts	\$ 10,000	\$ 437	
2022 SCE	Paint	\$ 4,000		\$ 4,000
2022 SCE	Plumbing (Washrooms)	\$ 10,000	\$ -	\$ 10,000
2022 SCS	Carpet replacement Offices and Music Room	\$ 38,000	\$ 41,857	\$ 19,300
2022 SCS	Flooring Refresh (North Link Upper, Secondary Ave)	\$ 100,000	\$ -	\$ 100,000
2022 SCS	NE Window replacement (North East corner of Secondary)	\$ 20,000	\$ 18,000	\$ 2,841
2022 SCS	North Atrium/Link Refresh	\$ 100,000	\$ -	\$ 10,000
2022 SCS	North Gym Floor Cover	\$ 16,000	\$ -	\$ 16,000
2022 SCS	Paint North Link Classrooms	\$ 24,000	\$ -	\$ 24,000
2022 SCS	Paint Secondary Ave	\$ 4,000	\$ -	\$ 4,000
2022 SCS	Roof replacement (Section 22, 25, 31)	\$ 120,000	\$ -	\$ 120,000
2022 SCS	Roof Section 16-17 SBS replacement	\$ 103,000	\$ 101,960	\$ 10,658
2022 SCS	Roof Section 21 and Air Exchanger 1011	\$ 180,000	\$ 146,114	\$ 20,313
2022 SCS	RTU replacement Roof Section 21-2, 31-2	\$ 68,000	\$ -	\$ 68,000
2022 SCS	Update pager/Bell System	\$ 100,000	\$ -	\$ 5,000
2022 SCS	North Link Digital Screen Update	\$ -	\$ -	\$ -
2022 Total		\$ 917,000	\$ 308,368	\$ 434,111

Update on Facility Meetings

- *The Facility Master Plan will be reviewed by the Facility Committee (FAC) or **a suitable replacement**. The SCAS Board will assign one of its members, who is also a member of SPACS, to be a member of FAC. FAC will be responsible to define and review capital and maintenance usage formulas for cost allocation between SCAS and SPACS (see Appendix B – Facility Usage Formulas).*
- *As part of the annual budgeting process each spring, FAC will review five (5) year maintenance and capital plans prepared by church finance staff **following consultation with SCAS who will be responsible to consult with SCA administration and parents**. SPACS will manage this process on behalf of all ministries including SCAS.*
- December 9th
 - Francis Poole, Matt Spronk, Jeremy Cook, Dwayne Uglem, Nate Peters
 - Maintenance
 - Facility bookings
 - Capital Projects
- January 10th
 - Matt Spronk, Dwayne Uglem, Elden McNaughton, Nate Peters
 - North Link issues

MRF/Capital Costs

Strathcona Christian Academy

Capital/MRF

Year	SCA	Item	Estimate	Total To Date	Fiscal Contribution
2021	SCS	SCS Access Control	\$ 180,000	\$ 24,438	\$ 7,102
2022	SCS	SCS Access Control	\$ 180,000	\$ 24,438	\$ 170,000

Fees

Background (Cole's notes)

- Concerns over transparency and fees raised by parents the last few years
 - We're a third party owned facility, majority of fees going to building costs
 - Don't receive full funding for building, parent fees to cover the balance (same for Edmonton Christian, Millwoods Christian, anyone who owns their building)
 - Recording of details was presented in October
 - Pastor Dwayne has been researching past financials and conducting interviews to put together a document about the past
- Last year collected parent concerns, developed agreement with SPAC
 - Presented in Sept, approved in October

Background (cont.)

- Current refusal of fees projected to be **\$78K**
- Provincial funding was cut by **\$128K**
- The Society Board *recommended* a fee **increase of \$60 per student**
 - Increase will be \$45/student (\$30 for Kindergarten)
- In parallel working on a policy to handle non-paying parents in effort to reduce this cost
 - All have been reached out to multiple times, majority don't engage, others aren't satisfied with what's been done
 - To date 21 families have switched back to paying

Survey Results and 22/23 Fee Setting

- 363 responses
 - 87% do not support increasing fees to cover non-payers
 - 86% do not support cutting programming to cover non-payers
 - 83% support using collections agency to handle non-payers
- More than half of the comments were:
 1. It's unfair to increase fees to paying families
 2. We should deny admission to families that are refusing to pay

Are fees optional/voluntary?

2.4 No child shall be refused enrolment in SCA as a result or parental inability or refusal to pay the fees referenced in section 9.2.1.

9.2 Society Fees

9.2.1 The Society shall determine what fees it will charge parents to cover its costs for the extra components it provides to SCA and for the benefit of the parents and students of SCA.

9.4 Society Fundraising

9.4.1 The Society in its discretion may fundraise for SCA. Reasons for fundraising include but are not limited to facilities improvements, mission trips, staff professional development and the like.

Arrears Policy – 1/3

- EIPS Administrative Procedure 505 and Edmonton Christian Policy 3.9 as starting point

POLICY FOR ACCOUNTS IN ARREARS

Various reasons can cause a family to be unable or unwilling to pay all or a portion of their SCA Society fees. This situation creates a burden on the remainder of the parent population as those bad debts need to be covered to keep the SCA alternative program viable and could result in higher fees for everyone.

The following policy has been developed to ensure a consistent, transparent and thoroughly reviewed approach to handling these situations. This policy has been reviewed with Elk Island Public Schools, SCE/SCS School Councils, parents through a survey, and with the Sherwood Park Alliance Church (SPAC) Board of Elders.

Arrears Policy -2/3

FINANCIAL ASSISTANCE

Sherwood Park Alliance Church, through its Compassion Fund, offers financial assistance for those who may be experiencing financial need, including SCA families. A family may complete a confidential application form, and once their application is submitted, the family may be contacted for more information or to set up a meeting. An application is normally processed within a week of its submission. If an application is approved, some or all of a family's SCA Society fees are paid by the Compassion Fund.

A family can inquire about financial assistance in any of these three ways:

- Contact Dianne Szkarlat, the Compassion Fund administrator, at Dianne.szkarlat@spac.ca or 780-467-8404x364;
- Contact the SCA Society at scasociety@spac.ca or 780-467-4752; or
- Fill out the form on the SPAC Contact Us webpage (<https://spac.ca/contactus>). Select Compassion for the Topic, and note SCA fee assistance in the Inquiry/Comment field.

Arrears Policy – 3/3

POLICY STEPS

1. Families who are behind on their fees after one month will receive a letter to their home and e- mail. This letter will communicate that:
 - financial assistance is available through SPAC;
 - flexible payment options are offered by the Society;
 - unpaid fees may result in increased fees for all other parents; and
 - if, after three letters have been sent, the family has not initiated the process for financial assistance or made arrangements to pay their fees, the account will be sent to a collection agency.
2. Families who are behind on their fees after two months will receive a second letter to their home and e-mail. This letter will communicate that:
 - financial assistance is available through SPAC;
 - flexible payment options are offered by the Society;
 - unpaid fees may result in increased fees for all other parents; and
 - if, after three letters have been sent, the family has not initiated the process for financial assistance or made arrangements to pay their fees, the account will be sent to a collection agency.
3. After three months of missed payments, if the family has not initiated the process for financial assistance or made arrangements to pay their fees, they will receive a third and final letter informing them that the bad debt will be sent to a collection agency by June 30th of the current academic year.

Feedback or questions?

scasociety@spac.ca

www.scasociety.ca